

INSTRUCTIONS FOR TRANSFERRING AN ILLINOIS TEMPORARY LICENSE

The transfer of a Temporary License requires the following:

1. Complete [4-page application](#)

There are two options to completing the forms:

- Input data directly from your computer to fill-in all pages.
Then print all pages and sign page 4.

- Print the application and complete with typewriter or **BLACK INK ONLY**.

Note: Be sure to list your USMLE exams and COMLEX in PART V on page 3.

#1 Professional Name = **TEMPORARY PHYSICIAN TRANSFER**

#2 Professional Code = **125**

#3 License Method = non-examination

#4 Fee = **\$20.00** Check made payable to “**IDFPR**”

(Illinois Department of Financial & Professional Regulation)

2. [CA-MED](#) form - Complete the top half **ONLY**.

(Rush GME will have your new program complete the rest of the form.)

3. Request that your current clinical teaching facility/institution **return your ORIGINAL Temporary Medical License to Springfield**. This **MUST** occur in order for the transfer to be processed. (You will still have a license to practice medicine.)

Any questions should be directed to GME, at 312 942-5495.

This application and [all required documents](#) (except original license which needs to be returned to IDFPR in Springfield by your current institution) **must be returned to the RUSH Graduate Medical Education Office, 600 S. Paulina Street, Suite 527, Chicago, Illinois 60612-3844 for processing.**

To ensure a timely issuance of your new temporary medical license, please allow approximately three (3) months for processing. GME will place a copy of the new license into your housestaff mailbox when it is received. (All new Rush trainees will receive a copy of their license at New Housestaff Orientation.)